



SACRED HEART SUNSHINE CLUB

Welcome to Sacred Heart Sunshine Club

Sacred Heart Sunshine Club is a before and after school program offered to Sacred Heart families in grades Pre-K through 8th Grade. Our program seeks to assist our working parents by providing their children with a safe daycare environment. Activities include outside playtime, arts and crafts, reading and games. Our afternoon program also includes a homework club for grades 1 through 8.

For the convenience of the parents, Sunshine Club is billed by the hour at very affordable rates. In fact, many of the families that choose Sacred Heart School do so in part because we offer this service.

Morning Sunshine Club for Pre-K through 8th Grade begins at 7:00 AM. and will be held in the cafeteria. You must bring your child(ren) into Sunshine Club using the Sunshine club outside door and sign your child(ren) in. Children are not allowed to sign themselves in. Children may work on schoolwork, color, draw, or play together. Breakfast is available to registered Sunshine Club children only. The cost is \$2.00 per day. This is served at 8:00 a. m. Morning Sunshine Club ends at 8:25 a. m. and at that time your child(ren) will be under the supervision of Sacred Heart staff members.

Afternoon Sunshine Club meets from the time school dismisses until 5:30 p. m. A snack is provided for all children at approximately 4:15 p. m. **When picking up your child(ren) from afternoon Sunshine Club, please remember to sign them out. Children are not allowed to sign themselves out under any circumstances. Failure to sign your child(ren) out from Sunshine Club could result in you being charged the full amount up to 5:30 PM which is the final pickup time of Sunshine Club. There is a late fee of \$2.00/minute, per child, for any pickup after 5:30 p. m.**

Sunshine Club operates only on those days that school is in session. and will operate on most early dismissal days, i. e., 1st Fridays and Parent/Teacher conference days. Check the

school calendar for those early dismissal days on which there will be no Sunshine Club. Remember, your child must be registered to attend Sunshine Club.

On days when school is delayed because of inclement weather, morning Sunshine Club will also have a 90 minute delay and will begin at 8:30 AM and end at 10:00 AM. At that time they will be under the supervision of Sacred Heart staff members. Any child(ren) dropped off before 10:00 AM must be signed in by an adult. You will be charged hourly fees for additional time necessitated by inclement weather. In the event of school closing early at 1:00 PM., due to the weather, Sunshine parents are given one hour to pick up their children. Sunshine Club will end at 2:00 PM. on those days. The exception to this is when the early dismissal is announced prior to the opening of school. Under those circumstances there is NO afternoon Sunshine Club available.

Registration Fee \$40.00 Sunshine Fees : \$ 7.00 Per Hour

Breakfast will be available at 8:00am during morning Sunshine Club. We will offer Cereal, Breakfast Bars, Milk and Juice. The cost is \$2.00 per day and will be billed with your monthly Sunshine Bill.

A bill will be sent home on a monthly basis. Payment is due on receipt. You must stay current with your payments in order for your child(ren) to be allowed continued attendance in Sunshine Club. Any family becoming more than 2 months delinquent will not be allowed to use the Sunshine Club program. This policy will be strictly enforced. Thank you for your cooperation in this matter.

The Sunshine Club door has a keypad entry. After registering for Sunshine Club you will be issued the code for entry.

Please do not share this entry code with your child.

If you have any questions about Sunshine please call Mrs. Lang at the school office @ 445-0611. During Sunshine Club hours we can be reached at ext. 16.

We look forward to a great year with your children,

Mrs. Jeanette Lang
Sunshine Director